

### BRIEF PROFILE OF KEY OFFICERS

Name	Designation	Unit of Assignment	Educational Background	Professional Experience	Government Eligibilities	Areas of Specialization	Relevant Training
<b>Cesar E. Romano, Jr.</b>	Department Manager III	Legal Services Department	<p>Bachelor of Laws (Aquinas University College of Law)</p> <p>Masters in Public Administration (University of Makati) – Diplomate</p> <p>Bachelor of Science in Business Administration (BSBA), Economics/ Marketing (Aquinas University)</p>	<p><b>Home Guaranty Corporation</b></p> <ul style="list-style-type: none"> <li>Department Manager - 04/18/12-Present</li> <li>Corporate Attorney V- 01/12/07-04/18/12</li> <li>Corporate Attorney IV- 11/17/03-01/17/07</li> <li>Project Development Officer IV-08/1/00-11/17/03</li> <li>Senior Accounts Management Specialist- 03/01/92-8/2000</li> </ul> <p><b>Philippine Navy, Armed Forces of the Philippines (AFP)</b></p> <ul style="list-style-type: none"> <li>Probationary Ensign- 8/1989-03/01/90</li> </ul>	<p>Bar</p> <p>Career Service Professional Eligibility</p>	<p>Litigation</p> <p>Corporate Law</p>	<ul style="list-style-type: none"> <li>Business Continuity Plan &amp; BCP Implementation Course</li> <li>Streamlining Compliance with the Data Privacy Act</li> <li>Business Continuity Management System Development Course</li> <li>Security Awareness and Data Privacy Training</li> <li>Internal Audit Training</li> <li>Republic Act No. 9184, Its Revised Implementing Rules and Regulations, and Updates on Public Procurement</li> <li>Competency Modeling and Profiling</li> <li>Competency-Based Job Descriptions and Qualification Standards</li> <li>Seminar on Coaching for High Performance</li> <li>Competency Assessment</li> <li>Course on Integration of Competencies in the HR System</li> <li>Risk Assessment and Risk Treatment Training and Workshop</li> <li>Strategic Performance Management System</li> <li>ISO 9001:2015 Awareness and Training Workshop</li> <li>Completed Staff Work</li> <li>Training on Gender Issues and GAD Framework</li> </ul>

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							<ul style="list-style-type: none"><li>• Seminar on Government Procurement Reform Act (Republic Act No. 9184)</li><li>• Training on Records Management</li><li>• Supervisory Effectiveness for Improved Quality and Productivity</li><li>• Effective Employee Discipline</li><li>• Problem Solving and Decision Making Techniques</li><li>• Training Evaluation: Measuring the Impact of Training</li><li>• Training the Trainers</li><li>• Events Management Training</li><li>• Effective Leadership Skills</li><li>• Human Resource Management Training</li><li>• How to Implement 5S in the Workplace</li><li>• Supervisory Skills Training</li><li>• Ethical Decision Making</li><li>• Effective Office Administration</li><li>• Basic Leadership Training</li><li>• Quality Management System</li><li>• 12<sup>th</sup> National Convention of Lawyers</li><li>• The 7 Habits of Highly Effective People</li><li>• Integrated Bar of the Philippines (IBP) National Convention and Continuing Education</li></ul>

Name	Designation	Unit of Assignment	Educational Background	Professional Experience	Government Eligibilities	Areas of Specialization	Relevant Training
							<ul style="list-style-type: none"><li>• Graduate Certificate in Barangay Governance</li><li>• Mandatory Continuing Legal Education</li><li>• Electronic Evidence ADR and Other Vital Issues</li><li>• General Law Practice Institute</li><li>• Organizing Public Service Workers for Effective Governance</li><li>• National Public Sector Labor Management Congress</li><li>• Bicolandia Regional Legal Aid</li><li>• Root Cause Analysis</li></ul>